

## TA INTEGRATED TRACKING TOOL

## Introduction

For several years, Part C Coordinators have reported that they would like a mechanism/process that would support coordination of TA activities in their state. States are fortunate to have access to all OSEP funded TA Centers as well as other private TA consultants. Coordinators have indicated that there was a challenge to ensure that all TA efforts were coordinated, not duplicative and that everyone involved were aware of all efforts.

As a result of ITCA sharing this request with OSEP, an integrated TA tracking tool has been developed that all believe could be a beneficial tool. The use of the tool is <u>totally voluntary</u>, and the document is controlled by each state. We have also discussed that this tool could be beneficial for new coordinators to provide an overview of what TA is already in place in their state. Several states have piloted the tool and have been positive about its usefulness. The form is a Word document so you can enter initial data directly into the form and can update as time passes or need arises.

Please list all TA activities occurring within your state

TA Center Name:	TA Center Name:	TA Center Name:	TA Center Name:
Choose an item.	Choose an item.	Choose an item.	Choose an item.
Choose an item.	Choose an item.	Choose an item.	Choose an item.
If other, please list			
Age Range of TA	<b>Age Range of TA</b>	<b>Age Range of TA</b>	<b>Age Range of TA</b>
Choose an item.	Choose an item.	Choose an item.	Choose an item.
Purpose of TA:	Purpose of TA:	Purpose of TA:	Purpose of TA:
Written Plan developed?	Written Plan developed?	Written Plan developed?	Written Plan developed?
Yes  No Current Tasks	Yes  No Current Tasks:	Yes  No Current Tasks:	Yes  No Current Tasks:
TA Center Team Members			
Level of TA	<b>Level of TA</b>	<b>Level of TA</b>	<b>Level of TA</b>
Choose an item.	Choose an item.	Choose an item.	Choose an item.
Part C/619 Primary Contact			
Information:	Information:	Information:	Information:
Start Date:	<b>Start Date:</b>	<b>Start Date:</b>	<b>Start Date:</b>
Click or tap to enter a date.			
Projected End Date:	<b>Projected End Date:</b>	<b>Projected End Date:</b>	<b>Projected End Date:</b>
Click or tap to enter a date.			

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